



PROGRAMME MILE END

CHROMEBOOK/LAPTOP USE AND DIGITAL CITIZENSHIP AGREEMENT

Respect and Protect Yourself:

- I will keep my passwords private and will not share them with my friends.
- I will be conscious of my digital footprint and careful about posting personal information.
- I will be aware of where I save my files so I can access them where and when I need them.
- I will be aware of with whom I am sharing my files: Keeping them private, sharing with teachers and classmates, or posting them publicly.
- I will always logout before leaving my computer.
- I will immediately report any inappropriate behavior directed at me to a parent, teacher, or other adult at school.

Respect and Protect Others:

- I will not use computers to bully or harass other people.
- I will not log in with another student's username or password.
- I will not trespass into another student's network folder, documents, files, or profile.
- I will not disrupt other people's ability to use school computers.
- I will not pretend to be someone else and will be honest in my representation of myself.
- I will not forward inappropriate material or hurtful comments or spread rumors.
- I will immediately report any inappropriate behavior directed at my fellow students to a parent, teacher, or other adult at school.

Respect and Protect the Learning Environment and Your Chromebook/Laptop:

- I will limit my web browsing at school to school research unless authorized in advance by a teacher.
- I will not visit inappropriate websites. If an inappropriate page, image or search result comes up, I will immediately close the window or tab.
- I will not listen to music or play games on school computers without specific teacher instructions.
- I will not send or read instant messages or participate in online forums or chats without specific teacher instruction.
- I will only change background images and screensavers to school appropriate images.
- I will take care of my Chromebook/laptop:
 - I will only use the computer assigned to me.
 - I will know where it is at all times.
 - I will never leave it unattended.
 - I will keep food and beverages away from my computer.
 - I will not damage my computer.
 - I will ensure that my computer is stored and plugged into the correct charging cart at the end of every school day.

Honor Intellectual Property:

- I will not plagiarize.

Device and Serial #: _____

By signing this agreement, I acknowledge that I have read, understood and accept the terms of the Chromebook/Laptop Use and Digital Citizenship Agreement. Violation of this Agreement will result in the loss of Chromebook/Laptop privileges.

I also agree to be financially responsible for the repair or replacement cost should the Chromebook or laptop (or power cord) be lost, stolen, or damaged.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____